

**Besser Museum for Northeast Michigan
Board of Trustees Meeting AGENDA
Tuesday, February 21, 2016
4:30 p.m.**

1) Call To Order

2) Review Board Meeting Minutes (*action item*)

3) Reports to the Board

a) TREASURER'S REPORT

b) DIRECTOR'S REPORT

- a. The AAM Reaccreditation Application was successfully submitted. They will reply with any further questions and schedule a site visit.
- b. Digital Dome Program Director position was posted on the following websites, Besser Museum, MMA and GLPA.
- c. Monthly stats:
 - i. Number of New Memberships: 8
 - ii. Number of Renewed Memberships: 28
 - iii. Admissions: \$767.00
 - iv. Contributions/Donations: \$22,589.75
 1. Besser Foundation \$20,8333
 2. Other: \$3,206

c) AD HOC COMMITTEES:

- KATHERINE V: Clarence "Tuffy" Cross progress report/ Fundraising
- CHINOOK: Jim Johnson progress report on Chinook project
- PLANETARIUM: Steve Lappan progress report: A vetting committee will assist with reviewing resumes for the new Digital Dome Program Director Position
- FINE ART: American Print Makers collection will be on exhibit through September. Tentative Date for opening reception is Thursday, March 9th at 6 – 8 p.m.

4) Old Business:

- a.** The Lake Huron Discovery Tour Committee is waiting to hear about funding needed to complete the Native American short film from other sources. This project was part of the Lake Huron Discovery Tour project and supported by the Michigan Humanities Council Heritage Grant.
- b.** Schulze & Johnson Accounting agreement: A meeting with Kristi Schulze is scheduled for Friday, February 24th to discuss possible changes to current accounting practices that would result in lower accounting fees.
- c.** Reaccreditation payment will be due soon. \$3,000 will be requested from the Besser Endowment Fund:

Note from February 16, 2016: The Museum is up for reaccreditation, which is done once every 15 years. Dan Stevens made a motion to approve an expenditure of \$3,000 for reaccreditation by the American Museum Association. Margaret Henschel seconded. Motion Carried.

5) New Business

- Updating computer systems to Microsoft Office 365 for non-profits
- Review proposals for new copy machine
- Publishing Judy Dawley second book for Museum fundraiser
- Anne Belanger: Michigan Humanities Council Smithsonian Traveling Exhibit “Water Ways”.
- Appointment of Standing Committee Chairs and Ad-hoc Committee Chairs
 - Finance Committee (Judy Suszek)
 - Development Committee (Ann Diamond)
 - Governance Committee (Steve Lappan)
 - Collections Committee (Claudia Chapman)
 - Facilities Committee (Mike Ableidinger)
 - Planetarium Committee (Steve Lappan)
 - Fine Art Committee (Carol Witherbee)
 - Katherine V Committee (Tuffy Cross)
 - Chinook Committee (Jim Johnson)
 - Native American Exhibit Committee (Anne Belanger)

6) Adjourn:

Next Meeting: Tuesday, March 21, 2017 at 4:30 p.m.