



# BESSER MUSEUM FOR NORTHEAST MICHIGAN

## BOARD OF TRUSTEES APPLICATION FORM

Thank you for your interest in joining the Board of Trustees for the Besser Museum for Northeast Michigan. Please use this form to provide information about yourself. The Board of Trustees Governance Committee will review your application to ensure your interests will complement the Museum's current board composition and needs. Our goal is to offer a positive experience for you that also furthers the success of the Besser Museum. The Besser Museum is a non-profit 501c3 organization. For more information visit [bessermuseum.org](http://bessermuseum.org).

### Board of Trustees Responsibilities

- The Board guards the museum's mission and, through guidelines, steers it in the right direction.
- The Board monitors the activities, health, and ethical behaviors of the museum.
- The Board ensures that the museum is well equipped to fulfill its mission by securing and supporting adequate, qualified staff and volunteers, and maintaining the organization's financial stability and esteemed reputation.
- Trustees maintain an annual museum membership.
- Trustees commit to serve a 3-year term and attend Board meetings at 4:30 p.m. on the third Tuesday of each month.

### Board Committees:

**Finance Committee:** monitors the financial affairs of the Besser Museum.

**Development Committee:** helps supervise and/or conducts fundraising activities, program development, membership development.

**Governance Committee:** reviews policies and bylaws, recommends amendments, and helps with Trustee recruitment and orientation.

**Collections Committee:** reviews recommendations for artifact accessions and deaccessions and policies pertaining to the care and preservation of artifacts.

**Facilities Committee:** oversees the development, implementation, and regular review of the Museum's site plan.

**Special Ad-Hoc Committees:**

oversee special projects, such as:  
Katherine V and Chinook,  
Historic Village Restoration,  
Fine Arts, and Anishinaabe Exhibit.



491 Johnson Street  
Alpena, MI 49707



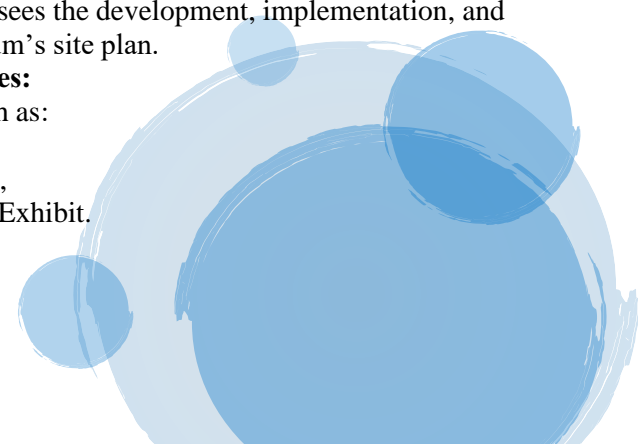
989-356-2202



[cwitulski@bessermuseum.org](mailto:cwitulski@bessermuseum.org)



[bessermuseum.org](http://bessermuseum.org)



**The following information will be shared with current board members.**

**PLEASE TYPE or PRINT**

Full Name: \_\_\_\_\_

Phone/Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Home Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Briefly describe why you would like to join the Board of Trustees:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**List other professional, volunteer, or community service affiliations:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Which skills would you be able to offer to support the Besser Museum? Check those that apply:**

- |  |  |
|--|--|
| <input type="checkbox"/> Board Development           | <input type="checkbox"/> Fundraising/Development |
| <input type="checkbox"/> Finance                     | <input type="checkbox"/> Community Outreach      |
| <input type="checkbox"/> Program/Exhibit Development | <input type="checkbox"/> Governance              |
| <input type="checkbox"/> Collections/Artifact Care   | <input type="checkbox"/> Facilities/Grounds      |

**Are you aware of any potential conflict of interest by participating on the Besser Museum Board of Trustees? If yes, please explain.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please provide a brief biography with this application.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return the completed form to [cwitulski@bessermuseum.org](mailto:cwitulski@bessermuseum.org), or mail it to:**

**Besser Museum, 491 Johnson Street, Alpena, MI 49707.**

Thank you for taking the time to complete this application. We will be in contact with you in the near future.