

Matt Klimczak
September and October

Current Projects:

- I have made two lager platforms for the Best foot forward exhibit.
- On November, first we will start to decorate for Christmas. I Would like to get four or five volunteers to help get everything out.
- Looking at the DTE energy bill we pay \$32.27 a month for a gas meter we do not use. This totals \$387.24 a year I have been here for almost 9 years and that would be \$3485.16 wasted money. I have made a few phone calls to DTE trying to remove this meter because we never use it.
We also have a gas meter in the school and we pay \$35.51 a month. We only use the furnace a hand full of time. I would like to discuss the options with Danyeal about removing that one also and buying a small electric heater to put in there when we need it. This one cost about \$426.12 a year.
- The hand railing for the loading dock should be installed be the snow gets here.

Things to do:

- Signs for the fossil park and Kat V
- Fill in mortar joins in blocks
- Window in director's office leaks reseal window
- Step by the fire escape on west side is separating
- The wall paper in the church is peeling of the wall
- Clean out the junk stuff under the church
- Replace the boards that animals have chewed through on the church.
- Check to see if there is a tare line on the building from back flower bed. If not, we could possibly remove it.

Upcoming projects

- Our CSD-1 test is due March 1st, 2018 for the boiler system. They charge \$70.00 an hour
- Elevator inspection is completed and up to date new three-year weight test will be September 2020
- Audit/ inventory of computers and equipment.
- Annual fire sprinkler test 12-17

Janitorial:

I would like to make some time to look at a cleaning machine for the floors. One like the collage has. I know we could have a demo done through Eagle Supply. I know they are a few thousand dollars. Also finding someone to come in at least two days a week and do a detail clean would be nice.

Gift store: Cindy and Erin have done a really nice job at stocking the store and getting new product brought in. If you have not been in the store now is your chance to start looking for the holiday gifts.

Membership: We are currently at 89 past due members which date back to January 2017. We always mail a postcard, letter and have made phone calls to touch base with the members.

Volunteer:

All volunteer application has been updated and names were check on the national sex offender list.

Grounds care: The sprinkler system and the fountain have been winterized. Along with the out buildings. We have renewed our snow contract with the Boat house for the 2017-2018 season.

Historic Buildings

The bank is completed besides the lettering on the front.