

Upcoming Exhibits Related:

- No upcoming exhibit openings until August.
- In August, we will host the **2016 Juried art Show winner**, Rose Wojda's exhibit in the Trelfa Gallery.
- Aside from the Juried Art Winner's show we will be hosting **Judy Dawley's art exhibit** around the Center Gallery starting in August.
- This years Juried Art Exhibit has been replaced with **In by a Foot**, a different fundraising attempt.

Collections report

- I continued working on rewriting the Collections Procedural Manual and Policy guide for the Reaccreditation process.
 - This involved looking through American Alliance of Museums (AAM) & National Park Systems (NPS) collections policies to compare our institutions Procedural Manual & Policy guide
- Cleaning up cold storage areas by taking time to put away accrued materials.
 - This also involved;
 - basic dusting
 - bug hunting
 - sweeping of the floors
 - tracking down file information on objects
- I worked in Fine Art Room A putting away artwork that has been temporarily stored or was waiting to be put where it belongs. The space was dusted and swept.
- We are relocating two doll houses that are in cold storage to be a mini display under the stair well. This will function as a space filler and visible storage.
- There was no Collections Committee meeting this month. Time was spent prepping for May's Collections Committee meeting.

To Do List:

- **Textile storage** needs to be addressed.
 - In 2015 we overhauled the underutilized oversize fine art storage space and designated it to be the textile storage area.
 - The space still needs to be inventoried and location listings created.
 - This space is one of the last storage rooms to be addressed in terms of being overhauled.
 - I am looking to purchase some storage containers for the garments.
 - I am researching what is best for our budget and the materials we will be storing.
- **The Resource** room (formerly the Phil Park Library) is still a work in progress.
 - We are aspiring to make this space a resource room for local historians, genealogists and even museum staff.
 - The space still needs clear organization.
 - With the help of three amazing volunteers we could trim down our library collection and refine the organization of materials. There is now a system in place to help researchers find books based on topics. We are also utilizing a library software program so we can easily search the books in the resource library.
 - The space still bears evidence of the rooms original use, which was the history of Besser Room. Some of the text from the previous exhibit is still visible on the walls and the carpet has an enormous hole in the middle of the room. For many years, this room was utilized as a catch-all storage area. We have come a long way in terms of our reclamation of the space.

- **Furniture storage**
 - we need to place protective sheeting over the objects to help prevent the accumulation of dust
 - Primarily to protect the furniture objects in case the fire suppression system is triggered.
 - Update and double check the inventory listings for this room.
 - This includes updating the location listings.
- **Center Storage Entry**
 - The inventory in this space could be double checked
 - Things have moved since the last inventory check
 - Materials have been added to this space and haven't been disseminated to their homes
 - Basic coverings need to be placed over objects
- **Center Storage**
 - Inventory hasn't been officially completed in this space
 - Each time inventory has been completed more material gets added or removed from this space
 - Need to double check the inventory & location listings for the basket collection
 - Need to double check the inventory & location listings for the Clewell collection
 - Entering the inventory & location listings into Collective Access
- **Storage Room D**
 - Inventory hasn't been officially completed in this space.
 - An in-situ inventory has been completed but needs to be formatted digitally & double checked