

Facilities May / June

- Replaced the dimmer switch for the big case in area D. Also sent a picture of the switch to Niki at Split Rock because it looked like it had burnt on the inside.
- Picked up a used desk from ACC for Angela's office
- Added Angela's e-mail to the copy machine
- Jeff from Builders First Source donated the use of the 4inch woodchipper so we could chip the leftover branches in the back yard from the ice storm. Bruce Honeycutt helped with the cleanup.
- Sarah showed me how to filter out the stop mail for newsletter mailings.
- Newsletters if they are mailed out like a magazine the cost is almost triple compared to mailing them as letters.
- Helped with the field trips
- Couple hours spreading wood chips on the nature trail
- The air handler went down on 6-3-2025 at 1a.m. found that the low temp switch needed to be reset.
- Power washed the back patio and windows along with the front.
- Sent Jessie from Straley Lamp the store inventory for this year's audit
- Garden club is off to a good start
- Worked with Paul to find out way staff shared files stopped syncing to Angelas computer. We found a shortcut was created and was stopping the files from syncing to the main folder. Everything is back in working order.
- Ordered new water pump for pressure washer
- Unloaded and brought the new Alpena flyer rails into the museum. Will install it when Chris returns.

Great lakes and fisheries:

- The TV has been set up and the posters have been put back up.

HVAC system:

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- Brian submitted a quote to replace that pump at a cost of \$ 4,995.00, This pump has been ordered they will also be replacing a pressure relief valve on the boiler.
- Had to have Lakeshore plumbing and heating replace a pressure relief valve on the boiler because it would not stop leaking cost about \$ 700 6-12-2025

Church:

- John's Home Maintenance came to the museum to give a quote for a new roof on the church. I am not sure when the roof was last done. I did notice that we have lost a few shingles over the winter. The cost of a new roof is \$9095.00
- Will also need to have some boards replaced and a couple windows are cracked. The Church also needs a new coat of paint.

Another list of projects that need estimates:

- What is the cost to replace the roof of the museum. The roof has lived past its expected life span.
- The cost of getting the main floor and Trelfa gallery stripped and waxed.
- The floor in the classroom is horrible. What are some thoughts for this room?
- New carpet in office areas
- At the front entry doors, we talked about people who do not know what way to go when they walk in. What if we had Alpena glass remove the door that leads to the Alpena Flyer and replace it with a solid piece of glass? Or remove that entire little cubby entrance?
- Black top parking lot has not been recoated in over 15 years because of cost. Should I reach out to some companies for pricing to budget for in the next year or two?
- Knox Box for Fire department entry.
- Both White sheds in the Village need to have boards replaced and repainted.
- Fix the fire door main hallway. I think Franks key and lock shop has the parts
- Make door screens for all outbuildings so visitors can peek inside the buildings.
- Make one set of doors for the back patio ADA compliance.

Memberships

May

- We sent out **20** letters.
- **11** past due members renewed
- **5** New members
- **12** renewed on time

Other:

Up Coming Yearly test

- Our CSD-1 test is due March 1st, 2026, for the boiler system. They charge. \$1600
- The state inspector will be here December 1st, 2025, for the boiler system.
- The state elevator inspector will be here in July 2025
- Annual Fire Sprinkler test 12-2025
- 5-year internal Fire sprinkler test 2027
- New contract for the copier is 5-2027
- 10-year sprinkler head test will be 2032
- Schindler contract expires 2038

Thank you,

Matt Klimczak