

**Besser Museum for Northeast Michigan
Board of Trustees Meeting AGENDA
Tuesday, December 15, 2020
4:30 p.m. via SKYPE**

Our mission is to collect, preserve, interpret, and exhibit authentic articles and artifacts of art, history, and science to inspire curiosity for all ages, foster community pride, and cultivate personal legacy.

- 1) **Call To Order (Board Members can call in or join online)**
- 2) **Review November 17, 2020 Board Meeting Minutes for approval** (*action item*)
- 3) **TREASURER'S REPORT:**
 - a. Treasurer Michelle Miller presents November 2020 financials
- 4) **Reports to the Board**
 - a) **DIRECTOR'S REPORT**
 - a. Reopening and the Season of Light opening festivities
 - b. Giving Tuesday
 - c. Full written report submitted to Board
 - b) **AD HOC COMMITTEES:**
 - **GOVERNANCE REPORT:** Working on revising Check Signing Policy, Credit Card Policy, and Financial Policies and Procedures Handbook.
 - **GREAT LAKES FISHERIES HERITAGE EXHIBIT:**
 - a. **Chinook Project:**
 - b. **Katherine V:** Tuffy Cross
 - **NATIVE AMERICAN EXHIBIT:** Invitations participate on an Advisory Committee for the exhibit renovation have been mailed to several different tribal members in northern Michigan. We are hoping to start meeting early 2021.
 - **FINE ART COMMITTEE:** Modular Wall Units will be installed in January.
 - **COLLECTIONS COMMITTEE:** volunteers continue to work on collections.
- 5) **Old Business:**
 - a. **HVAC System:** John Richards, Apollo Engineering, submitted a first draft for the scope of work for the HVAC upgrade project. The scope of work will be submitted for bids.
 - b. **Log Cabin Renovation Project:**
 - i. Bob Kenel submitted bid - We have not received a bid from John Cook
 - ii. We are waiting to hear the status on CFNEM and YAC grant applications.
 - iii. Giving Tuesday totals \$10,785
- 6) **New Business:**
 - i. Museum Credit Card through mBank
 - ii. Changing of the Guard: Election of New Officers for 2021
 - iii. President, Jim Conboy parting remarks
- 7) **Adjourn:**