



BESSER
MUSEUM
for Northeast Michigan
ART • HISTORY • SCIENCE

491 Johnson St. Alpena, MI 49707 * (989) 356-2202
bessermuseum.org

Application for Consideration for the Permanent Collections

Contact Information

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Telephone Number: _____ Cell
Work
Home Secondary Telephone: _____ Cell
Work
Home

E-mail Address: _____

Item Information

(Note: Additional applications may be required if you are considering donating multiple items.)

1. Item Type (e.g. day dress, scythe, atlatl, photo): _____

2. Item Description & History (e.g. key characteristics, manufacturer, date made, date used, history of use/ownership, condition, etc. Please use the additional page at the end of the document, if more space is needed):

3. Dimensions: _____ High _____ Wide _____ Deep Other: _____

4. Photos of the item are attached: Yes No

5. Do you have a photograph of yourself or another using/handling this item? Yes No

6. In your opinion, what story does this item tell?

7. Where was this item used/created? (choose the most relevant):

- Alcona County Alpena County Arenac County Cheboygan County
 Chippewa Co. Crawford Co. Iosco County Luce County
 Mackinac Co. Montmorency Co. Ogemaw County Oscoda County
 Otsego County Presque Isle Co. Roscommon Co. Michigan
 United States Canada Other: _____

8. What is this item's historical significance?

9. Why do you believe that this item should be given to a museum and made available to the public?

Philanthropic Support

Accessioning an item into a museum’s collection carries with it real costs for the institution. These costs include, but are not limited to, appropriate storage boxes or containers, conservation, staff time relating to researching, cataloging, and accessioning the item, as well as the ongoing care and maintenance of the object. Are you willing to discuss giving the Besser Museum for Northeast Michigan a monetary gift with your donation to defray these costs and/or endow the collection? Yes No

Submission of Application

Please submit this application to Maggie Malone, Collections Manager, via e-mail at collections@bessermuseum.org or by mail to 491 Johnson St, Alpena, MI 49707. A digital copy of this application, submitted via e-mail with digital photos attached is highly preferred.

Title to Item

The undersigned warrants and represents that he/she owns the item in question, free of the claims of others, and possesses the full authority to donate or otherwise dispose of the item.

Submitted by:

Signed: _____

Signed: _____

Print Name: _____

Print Name: _____

Business/Estate: _____

Business/Estate: _____

Date Submitted: _____

Date Submitted: _____

Besser Museum Staff Use Only

Received by:

Name: _____

Date: _____

Application is: Accepted Declined Date: _____

Reason: _____

Response sent to prospective donor:

By: _____ Date: _____

2. Item Description & History (e.g. key characteristics, manufacturer, date made, date used, history of use/ownership, condition, etc.) [**Continued from Page 1**]