



BESSER
MUSEUM
for Northeast Michigan
ART • HISTORY • SCIENCE

Field Trip Visit Confirmation Form

2022

Group Name: _____ Date of Visit: _____ Day: _____ Time: _____

Contact Person: _____ Date Called: _____

Phone number: _____ Email address: _____

Address: _____ City: _____ State: _____ Zip: _____

SCHOOL: Ages (s): _____ # of Students: _____ # of Adults (1 per every 8 students recommended): _____ Total: _____

Special Needs or Requests:

Besser Museum Staff will work with teachers to plan a museum fieldtrip experience tailored for your students needs. Teachers can schedule a visit lasting between 2 to 4 hours depending on activities and availability.

FEES PER STUDENT

Museum Experience Only \$3 Planetarium Show Only \$3 Museum + Planetarium \$5

Number of Students: _____ x \$ _____ (cost per student) = **Total Due \$ _____**

No charge for Teachers and Adult Chaperons (1 per every 8 students)

- A \$20.00 non-refundable deposit, which is applied to your admission charge, is required to complete your reservation. This should be sent as soon as possible to guarantee the date and time that you have selected. **Reservations cannot be confirmed until this deposit is received.**
- Please make checks payable to Besser Museum for Northeast MI

Attn: Education Coordinator
Besser Museum for Northeast Michigan
491 Johnson St.
Alpena, Michigan 49707

- If you must cancel your visit, please notify the museum as soon as possible.
Phone (989) 356-2202; email: bessermuseum@bessermuseum.org

Teacher Verification

Initials of verifying teacher (first, middle, last): _____ Date: _____