

Besser Museum for Northeast Michigan  
Executive Director Report for Board of Trustees Meeting  
July - August 2018

**1. Reaccreditation:**

**AAM Reaccreditation Board.**

- a. We received word that the AAM Accreditation Commission was pleased with the action plan we submitted. The museum's final report with supporting documentation is due by December 14, 2108. Our final report must describe further improvements in collections care and be accompanied by an updated work plan that reflects completed and ongoing action steps that will ensure the long-term protection of the collection.
  - i. R.S. Scott has started working on the interior and exterior architectural plans that will focus on creating environments that will better protect our collections.
  - ii. Collections Manager, Maggie Malone has been charged with developing policies and procedures that will ensure better stewardship of our collections. Maggie is using AAM's standards and examples from other accredited institutions, along with her 9 years of experience to reestablish Besser Museum's collections policies, procedures, training manuals and public messages. This groundwork will ensure as we move forward in our collections care that best practices are being followed.

**2. Facilities:**

- a. The facility has been experiencing issues with the HAVC and keeping the building cooled. Matt has been communicating with AIR-N-ENERGY to troubleshoot the issues. A full report on the HAVC will be submitted to the Board at the September board meeting.
- b. Bliss Painting is continued to work on the wall paper inside the Spratt Church. They have also removed one of the windows for repair. The exterior is need of paint. There are also some needs with the interior: oiling the wood floor, staining the windowsills, fixing the front doors, etc. I am drafting a proposal to the Spratt Church congregation to seek financial support for the care and preservation of the church.
- c. See Facility Report submitted by Matt Klimczak

**3. Native American Exhibit Project:**

- a. Good Design Group has not completed the conceptual plans for the Native American exhibit. They are waiting on input from the NA Committee to make changes to the first draft. One of the challenges the museum faces is that we do not have a scholarly Native American expert working on this project. The museum has been conducting research, contacting members of both the Chippewa and Odawa tribes, and working to capture interviews with a number of individuals for our exhibit display.



