

**Besser Museum for Northeast Michigan  
Board of Trustees Meeting AGENDA  
Tuesday, December 19, 2017  
4:30 p.m.**

- 1) Call To Order**
- 2) Review Board Meeting Minutes from October meeting** (*action item*)
- 3) Reports to the Board**
  - a) TREASURER’S REPORT
  - b) DIRECTOR’S REPORT
    - a. Full written report submitted to Board
    - b. AAM Reaccreditation Review Report
    - c. Besser Museum Season of Light Run 2018 – Dork Brothers
    - d. Annual Appeal update.
  - c) COLLECTION COMMITTEE: Claudia presents report from Collection Committee for Board approval on items accessioned and deaccessioned.
  - d) AD HOC COMMITTEES:
    - KATHERINE V: Clarence “Tuffy” Cross
    - CHINOOK: Good Design Group is working on conceptual plan
    - PLANETARIUM: Giving Tuesday Campaign, new digital programs
    - FINE ART: Growing Fine Art Committee; Winter Blues Exhibit, Fine Art Exhibit.
    - NATIVE AMERICAN EXHIBIT: The Cook Family gifted an additional \$15,000 to match the Besser Foundation’s \$30,000 gift for the Native American Exhibit.
- 4) Old Business:**
  - a. Besser Museum Employee Handbook
- 5) New Business:**
  - a. **Proposal to hire Museum Consultant, Phil Deloria. See attached proposal.**
  - b. **Proposal to purchase Past Perfect Version 5 collection software program.**
  - c. **Proposal to purchase HOBO data loggers for temperature and humidity.**
  - d. **Changing of the Guard: New President, V.P., 2<sup>nd</sup> V.P.**
- 6) Adjourn:**

Next Meeting: Tuesday, January 16, 2018 at 4:30 p.m.