

Collections Report for January 2017

- Daily logging of environmental ranges in our storage spaces; temperature & relative humidity.
- Answering public requests regarding local history or the museum's collections.
- Worked on the set up for the Bob & Janet Young art exhibit opening in the Trelfa Gallery on January 14th. This included creating labels, hanging them, tweaking the lighting in the gallery and creating the gallery sign.
- The opening reception for this exhibit was January 14th from 3 until 5 pm. I did attend and mingle. It was a well-attended reception opening roughly 70+ people attended.
- The donor reception was held at the Museum on January 21st and all of the staff attended. It was a great evening.
- Assisted where I could with the tear down of the Season of Light decorations.
- I met with military ephemera collector John Dove to discuss what he may potentially loan the Museum for our upcoming WWI exhibit slated to open in April.
- The Education Coordinator and I met to work on a possible online components of the upcoming WWI exhibit. We also discussed the potential of using the Google Cultural Institute's platform.
- I dedicated a majority of my time assisting the Executive Director by providing counts of the Museum's permanent collections, education collections, and research collections. This information was necessary for completing the reaccreditation process.
- There was no Collections Committee this month.