

**Besser Museum for Northeast Michigan  
Board of Trustees Meeting AGENDA  
Tuesday, January 23, 2018  
4:30 p.m.**

**1) Call To Order**

**2) Review Board Meeting Minutes from October meeting (*action item*)**

**3) Reports to the Board**

**a) TREASURER'S REPORT**

**b) DIRECTOR'S REPORT**

- a. Full written report submitted to Board
- b. Collections Manager – CMU Connection
- c. Project Arts & Ideas: Joe Hines Consultation

**c) COLLECTION COMMITTEE:** Claudia presents report from Collection Committee for Board approval on items accessioned and deaccessioned.

**d) AD HOC COMMITTEES:**

- **GREAT LAKES FISHERIES HERITAGE EXHIBIT:** Jim Johnson  
Good Design Group conceptual drawings
- **FINE ART:** Winter Blues Exhibit, Lebadang Fine Art Exhibit.
- **NATIVE AMERICAN EXHIBIT:** Anne Belanger  
Good Design Group conceptual drawings

**4) Old Business:**

- a. Changing of the Guard: New President, V.P., 2<sup>nd</sup> V.P.
- b. Besser Museum Employee Handbook
- c. Proposal to hire Museum Consultant, Phil Deloria.
- d. Proposal to purchase Past Perfect Version 5 collection software program.
- e. Proposal to purchase HOBO data loggers for temperature and humidity.

**5) New Business:**

- a. Collections Manager search
- b. Northern Cleaning & Maintenance proposal (We received \$10,000 donation for clearing services for 2018)
- c. Orkin Pest Control Proposal
- d. Proposal to have AirNEnergy audit our HVAC system.

**6) Adjourn:**

Next Meeting: Tuesday, February 20, 2018 at 4:30 p.m.