

Matt Klimczak
June and July 2017

Current Projects:

Thaddeus now has a phone in the planetarium. I have also replaced the emergency power fail light to a LED. I tried to replace the battery in the old one but it did not work cost was \$34.00

Building a display case under stairs in kid zone to display doll houses and other old fashion toys. We are going to use some white picket fencing to make it look like an outdoor theme.

Called Alpena Glass about two windows leaking water in the building when it rains. They will get back to use on a quote.

Need to replace a couple sprinkler heads.
Signs for the fossil park and Kat V.

Things to do:

- Trim dead branches from trees in the front yard
- Check lights by the foot bridge.
- 2nd coat of paint on the foot bridge
- Paint parking lot markers.
- Fill in mortar joins in blocks
- Caulk the base of the windows and blocks on front porch
- Put water sealer on the front porch
- Window in director's office leaks reseal window
- Step by the fire escape on west side is separating
- Pull trees from window well.
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- The wall paper in the church is peeling of the wall
- Clean out the junk stuff under the church
- Replace the boards that animals have chewed through on the church.
- Clean up nature trail and spread new mulch
- Check to see if there is a tare line on the building from back flower bed. If not we could possibly remove it.
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Capital Projects:

Meridian Restoration will be here when we start to see more consistent warm weather. To repair the back patio. I have call them on July 11,2017 and they did not have a start date. She said Bill will be in touch in the next few days.

I have contacted Zann Bros. to inform them that the board approved the project of the backloading dock. The cost was a little over \$8000

Upcoming projects:

- Our CSD-1 test is due March 1st 2018 for the boiler system. They charge \$70.00 an hour
- Elevator inspection is coming up along with the weight test in October 2017 I have attached the quote for the weight test. This is done every 3 years and should be put into the budget. \$2010.00
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- Audit/ inventory of computers and equipment.
- Reaccreditation I still need to get you prices on flashlights and supplies for first aid boxes.
- State elevator in due 9-17
- Annual fire sprinkler test 12-17
- Continue building the one note.

Janitorial:

Nothing to report on.

Gift store: Erin and Cindy have a good understand on how our gift store operates. They both have ordered new items and they have been selling very well.

The yearend inventory was completed during the last week of June and consignment vendors were paid.

Membership:

Volunteer:

All volunteer application has been updated and names were check on the national sex offender list.

Grounds care:

The big holes alongside of the Kat V. have been fill in thanks to Thunder bay tree service and City of Alpena for their donation of wood much and topsoil. Also, Goodrich donated a truck load of crushed black top. So, we could make a path from the back yard to the Kat V. Thank you, Chris, for getting Dons Ford Tractor to loan use a tractor for the day.

Historic Buildings

- Bliss painting has installed the windows on the bank and is in the process of finishing the paint.