

March 2017: Exhibits report

- Tear down for the Bob & Janet Young exhibit along with the Mary Stewart Adams exhibit.
- Working on the WWI exhibit:
 - Transitioning from the last exhibit (Mary Stewart Adams *Star Lore*);
 - Prepping the space by removing art work & rewrapping each piece
 - Creating labels; laying out the labels in the computer then printing them, cutting them and finally hanging the labels.
 - Hanging the art.
- Working on the World War I exhibit:
- I created a Powerpoint presentation as a component for the WWI exhibit on the WWI pilot Phelps' Collins. This presentation will be available on the museum's website and likely on a Ipad tablet with the exhibit in house.
- Doing research which will translate into the labelling information.
- I tasked Sami with doing the research for the Polar Bear unit from Michigan in WWI.
- I met with John Dove this month to discuss what part of his military collection we will use. He will be dropping off his materials in the first part of April.
- We will be borrowing WWI materials such as uniforms & armaments from him.
- Rearranging & organizing the exhibit prep area.
 - Which leads to putting objects into cold storage or finding where object *should* go.
- I started refining the segregation between permanent materials from education materials.
- Basic cleaning of the space; dusting and sweeping.
- We are creating a small exhibit space under the stairs heading to the basement. This space is intended to visibly store two doll houses and some other toys. The space under the stairs has been designated as the kid's corner but the space was not being used to its full potential.
- We hosted a WWI presentation with the help of Tim Kuhnlein's History class. Four students presented papers they wrote for a WWI research project. This event was assisted by the Northeast Michigan Genealogical Society.

Exhibits Layout Schedule for 2017

Year	Exhibit Title	Gallery	Jan.	Jan.	Feb.	Feb.	Mar.	Mar.	April	April	May	May	June	June	July	July	Aug.	Aug.	Sept.	Sept.	Oct.	Oct.	Nov.	Nov.	Dec.	Dec.
2017	Juried Art	Wilson	American Printmakers from the Collections : Open Feb. Run through Fall Harvest Day																		Starting Oct. 23rd--Jan. 1, 2017					
	NEMAG Juried Art Winner	Trelfa	Bob & Janet Young						NEMAG: Portals Open Apr.16th--Last Day July 24th						Juried Art Winner Opening Aug. 6th--Down Oct. 22nd?				Community Trees Starting Oct. 23rd--Jan. 1, 2017							
	Season of Lights – Community of Trees		Mary Stewart Adams						WWI Tribute						Judy Dawley Art				Season of Light Décor Starting Oct. 23rd--Jan. 1, 2017							
	Season of Light	Center																								

Upcoming Exhibits Related:

- Opening for the WWI happening on April 29th from 3-5 pm.
- Clearing out the Trelfa Gallery for the upcoming Northeast Michigan Artist's Guild exhibit; Portals. This exhibit opens April 22nd from 3-5 pm. The NEMAG group will handle all the refreshments **except** for beverages.

Collections report

- I worked on rewriting the Collections Procedural Manual and Policy guide for the Reaccreditation process.
- We changed over the computer networking which involved relocating all data files for Collections.
- Cleaning up cold storage areas by taking time to put away accrued materials.
 - This also involved;
 - basic dusting
 - bug hunting
 - sweeping of the floors
- I worked in Fine Art Room A putting away artwork that has been temporarily stored or was waiting to be put where it belongs. The space was dusted and swept.
- We are relocating two doll houses that are in cold storage to be a mini display under the stair well. This will function as a space filler and visible storage.

To Do List:

- **Textile storage** needs to be addressed.
 - In 2015 we overhauled the underutilized oversize fine art storage space and designated it to be the textile storage area.
 - The space still needs to be inventoried and location listings created.
 - This space is one of the last storage rooms to be addressed in terms of being overhauled.
 - I am looking at having to purchase some storage containers for the garments. I am researching what is best for our budget and the materials we will be storing.
- **The Resource** room (formerly the Phil Park Library) is still a work in progress.
 - We are aspiring to make this space a resource room for local historians, genealogists and even museum staff.
 - The space still needs clear organization.
 - With the help of three amazing volunteers we were able to trim down our library collection and refine the organization of materials. There is now a system in place to help researchers find books based on topics. We are also utilizing a library software program so we can easily search the books in the resource library.
- The space still bears evidence of the rooms original use, which was the history of Besser Room. Some of the text from the previous exhibit is still visible on the walls and the carpet has an enormous hole in the middle of the room. For many years this room was utilized as a catch-all storage area. We have come a long way in terms of our reclamation of the space.
- **In furniture storage**, we need to place protective sheeting over the objects to help prevent the accumulation of dust but primarily to protect the furniture objects in case the fire suppression system is triggered.